

Gosport Independent Panel

Minutes of the Panel Meeting

23 May 2018

Attendees:

Panel

Bishop James Jones (Chair, BJJ)
 Kate Blackwell (KB)
 David Hencke (DH)
 Duncan Jarrett (DJ)
 John Pounsford (JP)
 Deborah Sturdy (DS)
 Bill Kirkup (BK)
 Christine Gifford (CF)
 Jim Smith (JS)

Secretariat

Louise Dominian (Secretary, LD)
 Ken Sutton (KS)
 Tracy Ofeosi (TO)
 Andy Fitt (AF)
 Judy Joslin (JJ)
 Peter Burgin (PB)
 Stanley Tan (ST)
Code A
 Leila Ghahhary (LG)

Code A

	Agenda Item	Summary of discussion	Actions
1.	Introductions	The Bishop welcomed everyone to the meeting. He commended Panel Members and the Secretariat for their unique contribution to delivering the Panel's Terms of Reference.	
2.	Minutes of 24 April Panel meeting and matters arising	Panel members should ensure they are content with the minutes as recorded. The Panel minutes will eventually form a public record. The minutes were signed as an accurate record of the April Panel meeting. There were no matters arising.	
3.	Disclosure Readiness Update (walk through of day) GIP/Paper 40.1	<u>Family Liaison Information Meeting</u> The Panel was updated on the Family Liaison Information Meeting. Families there expressed appreciation of the Panel's work and in subsequent communication received by the Panel.	

		<p><u>Media Strategy</u></p> <p>The Panel noted the media arrangements for disclosure day and agreed the updated Media Strategy set out in Paper 40.1.</p> <p>The Panel noted that the Panel, whilst maintaining its independence and the independence of the families, will facilitate any contact between families who want to speak with the media in a mutual space. This decision will be for families to make.</p> <p>The Panel agreed requests for media interviews with the Bishop after the Report has been published will be considered on a case by case basis.</p> <p><u>Disclosure Readiness (walk through of day)</u></p> <p>The Panel was updated on the practical arrangements for disclosure day. The Panel noted the schedule of activities in Portsmouth and in London to support the process of public disclosure of the Report, initially to families.</p> <p>The Panel noted that a quiet separate space will be available for families to reflect within the Cathedral. The Panel was updated on the current arrangements for facilitating families' entry into the Cathedral.</p> <p>The Panel agreed the following:</p> <ul style="list-style-type: none"> • The website will be switched on in the afternoon on the day the Report is published. • To remind families at the disclosure event that there can be no communication, including social media, until after the Report is laid in Parliament. 	<p>a) CG and ST to arrange for the website to be switched on at an agreed later time.</p>
4.	Access and Website Workstreams - GIP/Paper 40.2	<p>The Panel noted the update in Paper 40.2. The Panel was updated on the volumes of material on Relativity and on specific issues relating to redactions in material from Department for Health and Social Care and GMC.</p>	

5	<p>The Report - Page by Page turn GIP/Paper 40.3</p>	<p>The Panel was updated on the work to finalise the Report and noted the final plans for sign off of the Report in Paper 40.3.</p> <p>The Panel noted there will be a final legal check of the Report before it is signed off by the Bishop.</p> <p>Panel Members reviewed and signed off the Summary and Conclusions and individual chapters, subject to amendments made at Panel and at agreed subsequent meetings.</p> <p>All Panel Members confirmed that the Report has:</p> <ul style="list-style-type: none"> a) answered many of the families' questions b) fulfilled the Panel's Terms of Reference. 	<p>b) KB to undertake a legal check of the Report.</p>
6	<p>High Level Plan and Forward Look GIP/Paper 40.4</p>	<p>The Panel noted that planning had moved to a detailed week by week level.</p>	
7.	<p>AOB</p>	<p>None</p>	