

# Gosport Independent Panel Minutes of the Panel Meeting 14 April 2015

**Venue** Wellington House, London, SE1

**Present**

**Panel**

Bishop James Jones (Chair, Gosport Independent Panel, BJJ)  
Colin Currie (CC)  
Christine Gifford (CG)  
Duncan Jarrett (DJ)  
Jim Smith (JS)  
Deborah Sturdy (DS)

**Secretariat**

Sarah Armstrong (SA)  
Peter Burgin (PB)  
Louise Dominian (Secretary, LD)  
Judy Joslin (JJ)  
Tracy Ofeosi (TO)  
Sarah Wishart (SW)

**Apologies**

David Hencke (DH)  
Bill Kirkup (BK)  
Andrew Gazzard (AG)

	Agenda Item	Summary of discussion	Actions
1.	Introduction and Welcome	The Chair welcomed everyone to the meeting.	
2.	Minutes of 10 March Panel meeting and matters arising	The Chair reiterated that the Panel minutes will eventually form a public record. He reminded Panel members to ensure they are always content with the minutes. The minutes of 10 March Panel meeting were agreed.	a) TO to amend paragraph 4 (e) of the minutes to assign the action to PB and not PW, subject to the amendment, BJJ signed the minutes as a true record of the meeting.

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3.	Family liaison Planning for the Family liaison meeting on 15 April GIP/Paper 7.1	The plans for the quarterly Family Liaison meeting on 15 April were agreed. A significant number of additional families have come forward since the Family Liaison meeting in December. The mix of established and new families could change the dynamic of how the Panel currently engages with families. The process of engaging families should evolve in response to families' needs. Flexibility is necessary to promote an environment that allows the families to engage with each other and the Panel members in a way that suits them.	b) JJ to review dates for Family Liaison meetings in 2016 taking into account Panel Members concerns.
4.	Making sense of the numbers – what we know about the events at Gosport GIP/Paper 7.2	The paper creates a clearer picture of the numbers involved with the events at Gosport War Memorial Hospital and the various subsequent investigations. Different numbers are quoted in different evidence sources. This means numbers may differ or overlap. The numbers quoted in the paper cover a variety of categories and include deaths and near misses. Further work will involve mapping names and numbers from different sources to understand what the actual numbers are and whether names are linked between the sources.	
5.	Research, Analysis and Investigation – Strategic approach update GIP/Paper 7.3	<p>Five draft set of themes have emerged from the Research, Analysis and Investigation Strand. Three of the strands are health themes, with Nursing incorporated into all three. The other two themes are Local Networks, and Investigation which covers the various inquiries and reports into the events at Gosport. Panel member leads have been identified for each theme. Panel members will input into the specific investigations as it relates to their themes and expertise. The family work is overarching and feeds into all themes as does the work on access to information.</p> <p>An integrated research, analysis and investigation approach will be piloted on;</p> <ul style="list-style-type: none"> <li>a. ) The analysis of death certification; and</li> <li>b. Analysing key documents from Hampshire Police.</li> <li>c. Scoping the criteria for inclusion of individual cases in the Panel's work</li> </ul> <p>As part of this work, a database of death certificates will be generated to understand relevant data from</p>	<p>c) SW to agree the priorities for the health related themes with Panel members.</p> <p>d) SW to work with PB to map out the professional input of specialists to the investigations.</p>

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		the certificates. Full access to documentation is not required to scope the approach, although the proposals will draw on any early material that is available.	
6.	Stakeholder Management - Progress report GIP/Paper 7.4	Organisations have been very cooperative about providing material to the Panel. The legal assurance secured has facilitated this. Resources will be needed to catalogue the material as a priority and a timeline developed to secure priority information. The Health Care Ombudsman has concerns about disclosure and options for resolving this will be pursued with the Department of Health sponsor team.	e) CG and AG to develop definite timelines for work within the Management of Information strand.
7.	Highlight Progress Report and High level plan GIP/Paper 7.5	<p>The media timeline item for the Panel meeting in May aims to promote understanding of the media activity during specific periods/timeframes.</p> <p>The requirement for a patient representative is still being explored. Other options will be the Panel drawing on patient representative expertise when needed.</p>	f) SA to include the plan for securing resources required to support the cataloguing of materials in the High Level Plan.
8	Forward look GIP/Paper 7.6	<p>The Chair and Panel members are in the process of discussing any interests which could possibly conflict with the Panel's work. The interests will be declared to the Chair and a record kept. Similarly Panel members and the Secretariat are signing Confidentiality Agreements.</p> <p>The dates for Panel meetings in 2016 Panel were noted. Further consideration will be given to the timing of the Family Liaison Meetings in 2016.</p> <p>The Chair expressed his dissatisfaction with the Department of Health process for issuing Panel members with their contracts and the delay this has caused in paying some the Panel members. The failure to pay Panel members for a number of months is unacceptable.</p> <p>The Panel discussed books and resources that could provide relevant background information for Panel work. It was agreed that a comprehensive reading list should be produced for Panel members and the Secretariat.</p>	<p>g) TO includes a slot in the May agenda for the DH sponsor team to update Panel members on the Sponsor Team's role.</p> <p>h) TO to develop a comprehensive reading list and circulates it to Panel members and the Secretariat Team.</p>
9.	AOB	The meeting ended at 12.35 pm.	

**Code A**

12/5/15

