

Gosport Independent Panel Minutes of the Panel Meeting 21 February 2017

Venue Wellington House, London, SE1

Present

Panel

Bishop James Jones (Chair, Gosport Independent Panel, BJJ)
 Kate Blackwell (KB)
 Christine Gifford (CG)
 David Hencke (DH)
 Duncan Jarrett (DJ)
 Bill Kirkup (BK)
 Jim Smith (JS)
 Deborah Sturdy (DS)
 John Pounsford (JP)

Secretariat

Louise Dominian (Secretary, LD)
 Tracy Ofeosi (TO)
 Sarah Armstrong (SA)
 Peter Burgin (PB)
 Andy Fitt (AF)
 Leila Ghahhary (LG)
 Code A
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 Sarah Wishart (SW)
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Apologies
 None

	Agenda Item	Summary of discussion	Actions
1.	Introduction and Welcome	<p>The Chair welcomed everyone to the meeting. He introduced Code A a new member of the Secretariat.</p> <p>From April 2017, Panel Meetings will start at 10.30 and end at 3pm to allow time to share emerging issues from the review work and to identify convergence in the Panel's thinking.</p>	a) TO and LD to reflect the new Panel meeting duration in agendas from April onwards.
2.	Minutes of 24 January Panel meeting and matters arising	<p>Panel members should ensure they are content with the minutes as recorded. The Panel minutes will eventually form a public record.</p> <p>The minutes of the Panel meeting on 24 January were agreed.</p> <p><u>Matters arising</u></p> <p>None.</p>	b) BJJ signed the minutes as a true record of the meeting.

<p>3.</p>	<p>Family Liaison Update GIP/Paper 26.1</p>	<p><u>Family engagement</u></p> <p>The Panel noted that the process of returning family material to families is underway. The timeline for completing returns at the end of March 2017 will be met. The Panel agreed that the issue in paragraph 7 of Paper 26.1a relating to seeking consent from families who have shared either medical records or death certificates, or both (and no other material)" for redaction will be discussed further with CG.</p> <p><u>January's Family Liaison Meeting</u></p> <p>61 family members attended the Family Liaison Meeting. The interaction between the families was very positive. They showed a greater willingness to share their stories with one another.</p> <p><u>January Press Statement</u></p> <p>The brief statement from the Chair to the regional press was issued after families had been informed about the statement at the Family Liaison Meeting.</p> <p>The Portsmouth News featured a factual article on the statement. The Panel noted that some families will become aware of the January Press Statement for the first time when they receive the note of January's Family Liaison Meeting – being sent out imminently.</p> <p>The Panel noted that April's Family Liaison Meeting will have all Panel members in attendance.</p>	<p>c) CG, Code A and JJ to discuss the issue in Paper 26.1a.</p>
<p>4.</p>	<p>Family questions, themes and response to families GIP/Paper 26.2</p>	<p>The Panel discussed the proposed approach to presenting themes and family issues at the April Family Liaison Meeting. The Panel agreed that the balance between explaining the generic themes and the Panel's response to individual families will need to be discussed and agreed at March's Panel meeting, ahead of April's Family Liaison meeting.</p> <p>The 44 unmapped questions will be examined to identify the number/source of families they relate to.</p>	<p>e) SW, Code A and JJ to identify the source of the 44 unmapped questions.</p> <p>f) SW, Code A and JJ to liaise with Panel Members to develop a revised Annex A by March Panel's meeting.</p>

		The Panel agreed Annex A in Paper 26.2 will be revised for further consideration and a revised Annex will be presented to March's Panel meeting for agreement.	
5	Access Workstream Progress Report GIP/Paper 26.3	<p>The Panel was updated on outstanding issues with a few provider organisations.</p> <p><u>The Medical Defence Union (MDU)</u></p> <p>The meeting with MDU Chief Executive and lawyers to discuss material that might be subject to Legal Professional Privilege (LPP) is on 21 February.</p> <p><u>General Medical Council (GMC)</u></p> <p>The specific timelines agreed with the GMC are being met. The focus is now on the redaction of information that will be put in the public domain.</p> <p><u>Hampshire Police (HP)</u></p> <p>Hampshire Police are aware of the gaps in material and are looking for more material as the work of the Scrutiny team identifies gaps. Arrangements are in hand to provide training on Relativity.</p> <p><u>Nursing Midwifery Council</u></p> <p>Arrangements are in hand to prepare NMC to access Relativity for their redactions.</p> <p><u>Department of Health (DH)</u></p> <p>A positive meeting was held with the DH and good progress has been made.</p> <p><u>Final Report</u></p> <p>The Panel noted that if organisations refuse to cooperate this will be noted in the Final Report.</p> <p>The Panel agreed that a final date needs to be agreed after which no new documents will be accessed for review with an exceptions policy agreed where relevant.</p>	g) CG, <u>Code A</u> and AF to identify a final date where no new documents will be accessed for review and analysis.
6.	Review Workstream Progress Report GIP/Paper 26.4	<p>Clinical</p> <p><u>Clinical Governance</u></p> <p>The Panel discussed the lacuna in available clinical governance material in the 90s. The Panel noted there was a strong move towards</p>	

	<p>governance in prescribing in the 80s and 90s and that there may be material from relevant Prescribing Committees or Drugs and Therapeutic Committees linked to Gosport War Memorial Hospital (GWMH). The Panel agreed further work would be undertaken to ascertain if additional clinical governance material exists on Relativity or is held by relevant stakeholder organisations.</p> <p><u>Clinical Practice</u></p> <p>Two nurses have joined the team. Two additional nurses are required to complete the analysis. The methodology for the review of medical records is being finalised. A template is being developed to reflect the relevant clinical features. It will be shared at March's Panel meeting.</p> <p><u>Prescribing and administration of drugs</u></p> <p>The Panel was updated on the work to transcribe and analyse data from the Controlled Drugs Register. Work to triangulate the prescribing data with the work on the cause and number of deaths at GWMH is progressing.</p> <p><u>Regulatory</u></p> <p>The Panel was updated on the regulatory review of the Coronial, CPS and GMC material.</p> <p>The regulatory GMC team is now fully established and working. The review of GMC material that may be subject to legal professional privilege is nearly complete. The GMC's permission will be sought to share the LPP material with the Panel. Discussions are taking place with the GMC over material which has not been shared with the panel because they consider it subject to LPP</p> <p>The Panel noted the collaborative approach being adopted by Regulatory and Scrutiny to cross reference the material being looked at between teams.</p> <p>The Panel was updated on work to locate all advices from Counsel and to identify advice which is missing. The Panel noted that Mr Perry</p>	<p>h) BK, JS, DS and SW to update AF on the specific titles to enable a further search for clinical governance documents from the 90s.</p> <p>i) JP and DS to provide Panel Members with the template on clinical features at March's Panel meeting.</p> <p>j) Code A to provide preliminary feedback to the Panel on the triangulated data on prescriptions and on the cause and number of deaths at March's Panel meeting.</p> <p>k) CG to approach QC David Perry for material where gaps are identified.</p>
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7.	<p>Recommendation 17 of the Gosport Panel Mid Term review – Implementation Plan GIP/Paper 26.5.</p>	<p>Panel Members noted the paper.</p>	
8	<p>Highlight Report and High level plan GIP/Paper 26.6.</p>	<p>High Level Plan</p> <p>This was covered within the Workstream updates in items 3-7 above.</p>	
9.	<p>Forward Look GIP/Paper 26.7.</p>	<p>Noted.</p>	
	<p>AOB</p>	<p>DJ supported by CG raised a risk to the GIP. The risk was briefly described by the apparent inequalities created in the DH contracting process. There are a number of examples but one current pressing example was the change in HMRC rules (IR35) which was creating disproportionate disadvantage to certain Secretariat workers.</p> <p>The meeting ended at 1.05pm</p>	<p>DJ and CG undertook to report to BJJ and LD.</p>

Code A

21/3/17⁵

