

Gosport Independent Panel

Minutes of the Panel Meeting

24 January 2017

Venue Wellington House, London, SE1

Present

Panel

Bishop James Jones (Chair, Gosport Independent Panel, BJJ)
 Kate Blackwell (KB)
 Christine Gifford (CG)
 David Hencke (DH)
 Duncan Jarrett (DJ)
 Bill Kirkup (BK)
 Jim Smith (JS)
 Deborah Sturdy (DS)
 John Pounsford (JP)

Secretariat

Louise Dominian (Secretary, LD)
 Tracy Ofeosi (TO)
 Peter Burgin (PB)
 Andy Fitt (AF)

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Judy Joslin (JJ)

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Sarah Wishart (SW)

	Agenda Item	Summary of discussion	Actions
1.	Introduction and Welcome	The Chair congratulated Deborah Sturdy on her OBE for services to older people, dementia care and nursing. Panel members and members of the Secretariat congratulated the Chair on his Knighthood and for receiving the Freedom of the City of Liverpool for his services to the Hillsborough Independent Panel.	
2.	Minutes of 13 December Panel meeting and matters arising	<p>Panel members should ensure they are content with the minutes as recorded. The Panel minutes will eventually form a public record.</p> <p>The minutes of the Panel meeting on 13 December were agreed, subject to an amendment to the final paragraph on page 3 of the minutes. The final sentence will be amended to "The Panel discussed the role of regulators".</p> <p><u>Matters arising</u></p> <p>Post Mortems will be deferred from March's Panel meeting to a future Panel meeting.</p>	a) CG and BK to bring the issue of Post Mortems to a future Panel meeting.

3.	<p>Family Liaison Update</p> <p>GIP/Paper 25.1</p>	<p><u>Family engagement</u></p> <p>To date (as of 24 January) the Panel is in contact with families relating to 120 deceased patients.</p> <p><u>January's Family Liaison Meeting</u></p> <p>The agenda for January's Family Liaison Meeting was agreed at December's Panel meeting. Forty nine families have confirmed attendance. Five are new families attending for the first time.</p> <p><u>January Press Statement</u></p> <p>The brief statement from the Chair to the regional press to emphasise the short extension and the importance of families will be issued to the press after families have been informed about the statement at the Family Liaison Meeting on 25 January. The Gosport website will be updated.</p>	
4.	<p>Have we done enough to reach families with concerns Paper</p> <p>GIP/Paper 25.2</p>	<p>The Panel discussed whether it has done enough to fulfil its terms of reference and specifically to contact families who have concerns about the historic treatment of their relatives at Gosport War Memorial Hospital.</p> <p>The Panel agreed that sufficient work had been done to invite families with concerns and that no further work is needed to increase its evidence base.</p> <p>The Panel agreed the following recommendations:</p> <p>A further letter will be sent to the 17 families involved in Operation Rochester who have not replied to an initial letter from the Chair.</p> <p>The Panel agreed that subject to the further letter being sent to Operation Rochester families that it has now done enough to consult with the families of the deceased and of those treated to ensure that the views of those affected are taken into consideration and that work with non-participant families should now cease.</p> <p>That the 13 families who asked for further information should be invited to the disclosure event.</p>	<p>b) JJ to send a further letter by recorded delivery to the 17 Operation Rochester families.</p> <p>c) JJ to change the term disengaged families to non-participant families.</p> <p>d) JJ and TO to arrange for the 13 families to be invited to the disclosure event.</p>

		Additional patients who may emerge from the analysis of material will not be included in Tranche One – a decision in principle. This decision will be reviewed, if necessary, when further analysis of the material has been completed.	
5	Access Workstream Progress Report GIP/Paper 25.3	<p>157,000 additional papers have been uploaded on to Relativity since December’s Panel Meeting. The Panel noted that the number of pages on Relativity will increase to about one million when the Department of Health’s and Portsmouth’s materials are uploaded to Relativity.</p> <p>The Panel noted that only a small amount of material is now expected in from a few organisations. The next stage for Access is redactions and disclosure. The timescale for redactions will be provided at February’s Panel Meeting.</p> <p>The Panel was updated on outstanding issues with a few provider organisations.</p> <p><u>General Medical Council (GMC)</u></p> <p>The Chair met the Chief Executive, Charlie Massey on 23 January to discuss outstanding issues. The GMC have agreed to specific timelines, with a timeline of a month for their redactions.</p> <p><u>The Medical Defence Union (MDU)</u></p> <p>The Chair will be meeting the MDU on 21 February. A meeting is being arranged with the MDU lawyers to discuss material that might be subject to Legal Professional Privilege (LPP).</p> <p><u>Hampshire Police (HP)</u></p> <p>The Bishop’s meeting with the Chief Constable is on 24 January to seek reassurance and cooperation in resolving outstanding issues.</p> <p><u>Nursing Midwifery Council</u></p> <p>The outstanding issues with the NMC have been resolved.</p> <p><u>IPCC</u></p> <p>DJ and KB to discuss the approach and timing for the review of the IPCC material. The completion date for review – end of January - of the material will be amended.</p>	<p>d) AF to provide the Panel with the timescale for redactions at February’s Panel Meeting</p> <p>e) DJ and KB to update the Panel on the approach and timing for the review of the IPCC material.</p>

		<p>final Report.</p> <p>The CPS material is being reviewed and areas of interest are emerging. The Panel agreed a letter will be sent from the Chair to Sir Keir Starmer, the previous Director of Public Prosecutions (DPP) and the Head of the Crown Prosecution Service (CPS), to ask for papers he may have relating to Gosport War Memorial Hospital.</p> <p>A regulatory sub team has started work on the GMC and NMC material. A summary of the GMC material is being prepared to support negotiations on lifting LPP.</p> <p>Scrutiny</p> <p>The review of the Hampshire material is ongoing.</p> <p>Networks</p> <p>The Panel was updated on the review of Portsmouth news material. The Gosport events were widely covered in the press between 3 April and 18 April 2001. The coverage of the nurse's complaint reveals there was an Independent Review Panel set up in 2001 by the Portsmouth Health care NHS Trust. The Panel agreed to write to Alan Milburn and Frank Dobson to access any relevant GWMH material.</p>	<p>i) CG to prepare a letter for the Bishop to send to Sir Keir Starmer.</p> <p>j) CG to write to Alan Milburn and Frank Dobson.</p>
7.	<p>Highlight Report and High level plan GIP/Paper 25.5.</p>	<p>High Level Plan</p> <p>The High Level Plan is a live document and it is being used to reflect on milestones and to establish if the activities/outputs are in the right place. Resource requirements identified are achievable within the 2016/2017 Gosport Budget Scope.</p> <p>The post disclosure work is under discussion and work will be developed further in February.</p> <p><u>The Final Report</u></p> <p>The Panel noted that a process needs to be agreed for finalising the Report.</p> <p>The Panel noted the timeline and the editorial process for developing the Report will form the agenda for February's offsite Panel meeting. The</p>	

		<p>Panel agreed to discuss the following:</p> <p>The structure of the Report ;</p> <p>Peer Review arrangements identifying people who will need to be appointed and the timing;</p> <p>Editorial and style arrangements; and</p> <p>Fact checking.</p>	<p>k) Panel Members to discuss the timeline and the editorial process for developing the Report at February's offsite Panel meeting.</p>
8	<p>Explore alternative system to supplement Relativity</p> <p>GIP/Paper 25.7.</p>	<p>The Panel considered supplementing Relativity in line with Recommendation 17 of the Gosport Panel Mid Term review.</p> <p>It was noted that the analytical work commissioned in Tranche 1 will be extended to Tranche 2.</p> <p>The Panel agreed it will proceed with the following:</p> <ul style="list-style-type: none"> • Purchase an i2 licence excluding Syntellex; • Procure a Holmes licence and an appropriate Terminal; • Secure the identified additional data mining resource from Atos to further utilise Relativity. 	<p>l) CG and DJ to lead on securing the i2 licence, a Holmes licence and an appropriate Terminal; and the identified additional data mining resource from Atos to further utilise Relativity.</p>
9.	<p>Forward Look</p> <p>GIP/Paper 25.6.</p>	<p>Noted.</p>	
	<p>AOB</p>	<p>None.</p> <p>The meeting ended at 1.30pm</p>	

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