

Gosport Independent Panel

Minutes of the Panel Meeting

21 March 2017

Venue Wellington House, London, SE1

Present

Panel

Bishop James Jones (Chair, Gosport Independent Panel, BJJ)
 Kate Blackwell (KB)
 Christine Gifford (CG)
 David Hencke (DH)
 Duncan Jarrett (DJ)
 Jim Smith (JS)
 Deborah Sturdy (DS)
 John Pounsford (JP)

Secretariat

Louise Dominian (Secretary, LD)
 Tracy Ofeosi (TO)
 Peter Burgin (PB)
 Code A
 Andy Fitt (AF)
 Leila Ghahhary (LG)
 Code A
 Judy Joslin (JJ)
 Code A
 Code A
 Sarah Wishart (SW)
 Stanley Tan (ST)
 Code A
 Code A

Apologies

Bill Kirkup (BK)

	Agenda Item	Summary of discussion	Actions
1.	Introduction and Welcome	The Chair welcomed everyone to the meeting. The Panel received apologies from Bill Kirkup. The Chair introduced the three new secretariat members present at the meeting - Stanley Tan, Code A	
2.	Minutes of 21 February Panel meeting and matters arising	Panel members should ensure they are content with the minutes as recorded. The Panel minutes will eventually form a public record. The minutes of the Panel meeting on 21 February were agreed. <u>Matters arising</u> The Panel noted that the work on the triangulation of data on prescription and on the cause and number of deaths requires further in-	b) BJJ signed the minutes as a true record of the meeting. b) Code A to update the Panel in May on the preliminary findings from the triangulated data on prescriptions and on

		depth analysis to cross match the findings from the different review workstreams.	the cause and number of deaths.
3.	Family Liaison Update GIP/Paper 27.1	<p><u>Family engagement</u></p> <p>To date (as of 21 March) the Panel is in contact with families relating to 120 deceased patients – no change this month.</p> <p>The Panel noted the current position on family engagement. Letters were sent to the 17 families traced from Operation Rochester. With a range of responses received from six of the families. The return of families' material is continuing and most of the returns are expected to be completed on target by the end of March 2017.</p> <p><u>Disclosure – Scope, Protocol and Process</u></p> <p>The Panel discussed how to respond to family questions at April's Family Liaison meeting about individual disclosure following publication of the final Report. The Panel agreed it was too early to be specific on their response which would be shaped by reactions at the Family Liaison Meeting. A paper will be brought to May's Panel on proposed options. The Panel agreed to comment on the proposed response(s) to families' questions in Annex C of Paper 27.1.</p> <p><u>April's Family Family Liaison Meeting</u></p> <p>The Panel agreed that the revised Annex A had the right level of detail for reporting family themes back to family members. They agreed that the Chair will present the distillation of family questions into themes and issues drawn from Annex A. The Panel noted that the presentation to families will be verbal - there will be no handouts or slides.</p> <p>The Panel noted that it will make a decision on the format and frequency of future Family Liaison Meetings after April's Family liaison meeting.</p>	<p>c) JJ to update Annex C in Paper 27.1.</p> <p>d) JJ to develop options on future engagement with families after April's Family Liaison Meeting.</p>

4.	<p>Gosport War Memorial Hospital (GWMH) visit</p> <p>GIP/Paper 27.2</p>	<p>The Panel noted and agreed that visits to GWMH will occur on 26 April and 19 July 2017 respectively. The visits will help contextualise the Panel's work and the Panel considered it an important part of their work to visit the hospital. The Panel agreed to minimise any likely impact on the operation on GWMH. The proposed visit will be mentioned at the FLM in April.</p> <p>The Panel noted that working contacts at Southern Health are already aware of the proposed visit and agreed that the Chair will write to the Chief Executive at Southern Health about the proposed visits. The letter will mention that the Panel is not inspecting GWMH and that the Panel's interest is in historic concerns about the care of older patients.</p> <p>The Panel noted a reactive press line will be prepared in anticipation of any likely press interest.</p>	<p>e) PB to draft a letter from the Chair to the Chief Executive of Southern Health about the Panel's visits to GWMH.</p> <p>f) PB and [redacted] to prepare a reactive press line about the visit to GWMH.</p> <p>g) JJ to include a reference to the Panel's visit to GWMH in the Chair's briefing for April's Family Liaison Meeting.</p>
5	<p>Access Workstream Progress Report</p> <p>GIP/Paper 27.3</p>	<p>The Panel was updated on outstanding issues with a few -stakeholder organisations. Redaction of material is underway in most organisations.</p> <p><u>The Medical Defence Union (MDU)</u></p> <p>The Panel noted the MDU had responded on behalf of Dr Barton to the letter the Chair had written to her asking, at the very least for more information about material held by them on her behalf. Dr Barton has informed the Panel via the MDU that she considers even a list of such material to be subject to Legal and Professional Privilege which she is not willing to waive. The Panel noted the very small amount of documentation made available to it by the MDU acting on the instructions of Dr Barton and decided that the correspondence between it and the MDU should be published as part of its report.</p> <p>The Panel agreed to pursue other avenues to secure information which may have involved the MDU.</p>	

		<p><u>Crown Prosecution Service</u></p> <p>Access to the CPS material is still ongoing.</p> <p><u>Hampshire Police (HP)</u></p> <p>A conference call will be held with HP on 24 March to discuss outstanding material.</p> <p>The Panel agreed that the Chair will write to specific families where we know they have relevant material and previous Panel requests have already been made for the material. The letter will include a list of previous requests and the documents requested with a deadline for a response. The timing of such a request is to be finalised</p> <p><u>Final Report</u></p> <p>The Panel agreed that the final date for submission of material from stakeholder organisations will be the end of July 2017. A relevancy test will be used to establish whether new material which is obtained after this date should be catalogued and uploaded to Relativity.</p> <p><u>Website</u></p> <p>The tender process for the website is being developed and is on track along with all the other website milestones.</p>	
6.	<p>Review Workstream Progress Report</p> <p>GIP/Paper 27.4</p>	<p><u>Clinical</u></p> <p><u>Clinical Governance</u></p> <p>The Panel noted that clinical governance material on Relativity is being reviewed to establish, in parallel, what was happening at GWMH in the Hospital and at the Board and Committee level. The Panel agreed that the lacunae of material at hospital/board level in the 1990s required further investigation.</p> <p><u>Clinical Practice</u></p> <p>Two additional nurses have joined the team to work on the analysis of the records. The Panel noted the deadline of the end May for analysing Tranche 1 is tight. The Panel noted the completion date for the Tranche 2 review will</p>	<p>h) PB to provide a paper on clinical governance at May's Panel meeting.</p>

		<p>depend on the agreed review approach.</p> <p><u>Prescribing and administration of drugs</u></p> <p>The work to transcribe and analyse data from the Controlled Drugs Registers and the matching of this data with other data relating to Tranche 1 transcripts is almost complete. The CDR review is on track to be completed by the end of May.</p> <p><u>Regulatory</u></p> <p>The Panel was updated on the regulatory review of the GMC material.</p> <p>The Panel noted the GMC investigation process at GWMH during the relevant period. There were several unsuccessful attempts to put an interim fitness in practice order in place but none of them were progressed.</p> <p>The indication from the GMC is that the Panel will get to see the legal professional privileged material that is relevant to the Panel's work.</p> <p><u>Scrutiny</u></p> <p>The review of the second Hampshire Police investigation material will be completed by the end of March.</p> <p><u>Networks</u></p> <p>The Panel noted the cross fertilisation of work across networks and scrutiny. The Panel noted that the BBC south material that had not been broadcast will need to be accessed. KB will advise on whether the Panel should seek a court order to access the material.</p>	<p>i) KB to advise the Panel on whether it should seek a court order to access the BBC material which has not been broadcast.</p>
7.	<p>Highlight Report and High level plan GIP/Paper 27.5.</p>	<p>This was covered within the Workstream updates in items 3-7 above.</p> <p>The Panel noted the significant concerns relating to DH bureaucracy, procurement of resources and contractual issues is placing on the GIP work.</p>	<p>j) LD and TO to arrange for the Bishop to discuss the concerns with a DH official in the Sponsor team.</p>

8.	Forward Look GIP/Paper 27.6.	Noted.	
9	AOB	The meeting ended at 1.00pm	

Code A

25/4/17