

Gosport Independent Panel

Minutes of the Panel Meeting

12 May 2015

Venue Wellington House, London, SE1

Present

Panel

Bishop James Jones (Chair, Gosport Independent Panel, BJJ)
 Colin Currie (CC)
 Christine Gifford (CG)
 Duncan Jarrett (DJ)
 Jim Smith (JS)
 Deborah Sturdy (DS)
 David Hencke (DH)
 Bill Kirkup (BK)

Secretariat

Sarah Armstrong (SAr)
 Peter Burgin (PB)
 Louise Dominian (Secretary, LD)
 Andrew Gazzard (AG)
 Judy Joslin (JJ)
 Tracy Ofeosi (TO)
 Sarah Wishart (SW)

Code A

William Vineall (WV) (for part of the meeting)

	Agenda Item	Summary of discussion	Actions
1.	Introduction and Welcome	The Chair welcomed everyone and introduced William Vineall to the meeting. The new members of the Secretariat Code A Code A introduced themselves. The Chair acknowledged the expertise which these new members will bring to the Panel's work.	
2.	Department of Health (DH) Sponsorship Team:	The DH Sponsorship team provides support to the Gosport Independent Panel in three areas;: <ul style="list-style-type: none"> • Establishing and setting up the Panel 	

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	<ul style="list-style-type: none"> • Tracing <p>Additional options proposed included local media activity by the Chair. He could reach out to potential families through TV/Radio station slots in the South of England. The slots could coincide with the timing for the proposed advert.</p> <p>The Panel agreed that a further push to encourage families to come forward was merited. Activities to promote the Panel's work and the investigation are crucial but at the same time it is important to recognise that there might be people/families who might not wish to engage with the Panel.</p> <p>The Panel discussed media support activity for the families and the potential risk that it could be construed as Panel interference. Media support for families will be reviewed following the further appeal for more families to come forward</p>	<p>g) JJ to review media support for families and bring back for further discussion with the Panel at a future meeting.</p> <p>h) JJ to share individual family questions at the family meetings and in subsequent correspondence with Panel members</p> <p>i) JJ to keep the Panel's regular engagement with families under review and bring proposals back to the Panel</p>
5.	<p>Research, Analysis and Investigation Team - Reporting framework GIP/Paper 8.2</p> <p>The reporting framework for the Research, Analysis and Investigation team will provide the Panel with information from documents reviewed by the Team. A Comparative Analysis Document (CAD) is being developed for the teams working on the themes to use to record questions and relevant findings. Panel Members and Research team leads will agree the CAD.</p> <p>The next step after the CAD is the reporting process. Monthly meetings will be held with Theme leads. Reporting arrangements to the Panel on themes will be by exception. Impact statements will be produced for the Panel's consideration where the team come across an allegation in the documents being reviewed.</p>	<p>j) <small>Code A</small> to develop the CAD through discussions with individual Panel members and circulate the final document on completion.</p>
6.	<p>Media Timeline – what we know about the events in Gosport series GIP/Paper 8.3</p> <p>The findings from the initial review of media coverage of the events at Gosport reveal a disparity between the local and national news coverage. The review of media on Gosport will also include TV and radio articles about the Gosport events, exploring the tone and nuance of the different media reports.</p>	<p>k) SW will pursue next steps to expand media coverage and develop the content analysis.</p>

	Agenda Item	Summary of discussion	Actions
11.	AOB	The meeting ended at 12.40 pm.	

Code A

9/6/15