

# Gosport Independent Panel

## Minutes of the Panel Meeting

### 18 July 2017

**Attendees:**

**Panel**

Bishop James Jones (Chair, BJJ)  
 Kate Blackwell (KB) – by phone  
 David Hencke (DH)  
 Duncan Jarrett (DJ)  
 Jim Smith (JS)  
 John Pounsford (JP)  
 Deborah Sturdy (DS)  
 Bill Kirkup (BK)

**Secretariat**

Louise Dominian (Secretary, LD)  
 Tracy Ofeosi (TO)  
 Andy Fitt (AF)  
 Code A  
 Leila Ghahhary (LG)  
 Code A  
 Code A  
 Judy Joslin (JJ)  
 Code A  
 Code A  
 Sarah Wishart (SW)  
 Peter Burgin (PB)  
 Code A  
 Stanley Tan (ST)

**Code A**

**Apologies:**

Christine Gifford (CF)

	Agenda Item	Summary of discussion	Actions
1.	Introduction and Welcome	<p>The Chair welcomed everyone to the meeting. This Panel Meeting is the last meeting before the summer break. The Panel noted that its work makes the transition to Report Writing as the work on Access and Review of documents is completed over the summer.</p> <p>The Chair noted Christine’s absence. The Panel and Secretariat thoughts are with her and her family at this time.</p> <p>The discussion on engaging with families post disclosure has been rescheduled to September when all Panel members are present.</p> <p>The Chair reflected on recent events highlighting the relationship between individuals and</p>	

		established institutions. He noted that the work of the Panel fits into the current climate.	
2.	Minutes of 19 and 20 June meetings and matters arising	<p>The Chair reminded Panel members to ensure that they are content with the minutes as recorded. The Panel minutes will eventually form a public record.</p> <p>The minutes of the Panel meeting on 19 and 20 June were agreed.</p> <p><u>Matters arising</u></p> <p>The Chair received a letter from the Department of Health (DH) on 17 July in response to the Panel's concerns relating to the burdens of DH bureaucracy, procurement of resources and contractual arrangements which were discussed with William Vineall on 23 May 2017. The Panel agreed to escalate issues within the DH. The letter will form part of July's Panel minutes and be discussed at September's Panel Meeting.</p> <p>The Panel noted the timing of the DH letter – a day before the Panel meeting - consistent with previous responses from the DH.</p>	<p>a) BJJ signed the minutes as a true record of the meeting.</p> <p>b) TO to include the letter from DH within July's Panel minutes, for discussion at September's Panel Meeting.</p>
3.	Review Workstream Progress Report GIP/Paper 32.1	<p>Review workstrands updated the Panel on salient points from their work.</p> <p>The following points were noted as part of the discussion:</p> <p><u>Analysis of death certificate data</u></p> <p>The Panel discussed the increase in deaths between 1993 and 1998 and likely contributory factors. The Panel agreed that Review Workstream leads should identify factors that were operating that could affect the pattern of death and underlying causes in the full analysis of the complete original death certificates.</p> <ul style="list-style-type: none"> <li>The Panel agreed to explore further whether there are additional materials/minutes from Portsmouth Healthcare Trust, including its Clinical Risk Committees between 1993 and 1998.</li> </ul>	<p>c)SW to identify any events or actions which could explain the rise in deaths in 1993 and 1998.</p> <p>d) PB and AF to update the Panel on material/minutes on Portsmouth Trust's Clinical Risk Committees between 1993 and 1998.</p>

	<p><u>Clinical Practice</u></p> <p>The Panel agreed that Tranche 2 will be discussed at September's Panel Meeting.</p> <p><u>Regulatory</u></p> <ul style="list-style-type: none"> <li>• The Panel agreed to identify the relevant CEOs of the RCN and NMC on the GWMH working family Tree.</li> <li>• GMC and the CPS will be discussed by the Regulatory team at September's Panel meeting.</li> </ul> <p>The Panel was updated on the ongoing cross cutting Experts' Schedule work developed in a spreadsheet and the next stages of analysis.</p> <p><u>Scrutiny</u></p> <p>The Panel noted the strategic alignment of the Scrutiny team's work. The Scrutiny review is looking at material in granular detail with a focus on four areas.</p> <ul style="list-style-type: none"> <li>• Families</li> <li>• Hampshire Police and Operation Rochester</li> <li>• Regulatory</li> <li>• Others</li> </ul> <p><u>Networks</u></p> <p>The Panel agreed documentary evidence relating to correspondence between the Police and Meridian TV will be shared with the Panel.</p> <p><u>Cross Cutting Issues</u></p> <p>The Panel was updated on cross cutting issues including the ongoing review of key stakeholders' material.</p> <p>The Panel discussed the breadth of the cross cutting work. Further discussions were remitted to LD, DJ and the Chair.</p>	<p>e) JJ to arrange for Tranche 2 to be discussed at September's Panel Meeting</p> <p>f) SW to identify the relevant Chief Executives of the RCN and the NMC on the GWMH, working family Tree.</p> <p>g) SW and <span style="border: 1px solid black; padding: 0 2px;">CODE A</span> to provide the correspondence at September's Panel meeting.</p> <p>h) BJJ, LD and DJ to discuss cross cutting issues.</p>
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4.	Family Update and Media Strategy GIP/Paper 32.2	<p><u>July's Family Liaison Meeting</u></p> <p>The agenda for the Family Liaison meeting on 19 July was agreed at the June Panel meeting. Seventy five people relating to forty five families have confirmed attendance.</p> <p><u>Media Strategy</u></p> <p>The Panel was updated on the Media Strategy as outlined in the Paper 32.2. The aims of the Media Strategy are to support the Panel to deliver its Terms of Reference. The Panel agreed the Media Strategy and its recommendations</p> <p>The Panel agreed it has a duty of care to families to support them to have an independent voice and to prepare them on how to engage with the press. Families will not be shaped on how to respond to the Panel's Report.</p> <p>The proposal to make photographs, with families' permission, of patients who may have been affected by the events at Gosport War Memorial Hospital available to the Press will be discussed further at September's Panel Meeting.</p>	i) JJ to bring the proposal to make photographs available to the Press to September's Panel Meeting.
5	Access Workstream Progress report and Website GIP/Paper 32.3.	<p>The Panel noted the update on stakeholder organisations in the paper.</p> <p>Good progress has been made on redactions.</p>	
6.	High Level Plan GIP/Paper 32.4	The Panel noted that Ken Sutton who worked on the Hillsborough Independent Panel will be joining the Gosport Panel as the senior lead for Report writing, editorial content and disclosure.	
7	Forward Look GIP/Paper 32.5	September's Panel Meeting will be at the Union Jack Club in Waterloo due to the ongoing problems with Wellington House.	
8.	AOB	The Panel agreed to use the actual phrases and words which were used in the documents being reviewed when writing Chapters for the Report.	j) All to use the actual phrases or words in the documents when writing Report Chapters.

**Code A**

10/9/17