

THE SURGERY
148 Forton Road
GOSPORT
HANTS
PO12 3 HH
1.10.02

Dear Mr Warren,

I am writing to you with the details of my forthcoming retirement which I have discussed with you on the telephone and received your helpful advice on the appropriate procedures.

I will retire on Friday April 4th 2003 and , the prescribed calendar month having elapsed, will return to work with the same Partnership as a three-quarter time half-share Partner on Monday May 5th 2003.. I appreciate that this is subject to the relevant permission being granted.

I enclose a copy of the offer my Partners gave me relating to my return which I was pleased to accept.

I gather you indicated the first step in the process, subject to my proposals being accepted, would be the forwarding to me of forms to be completed relating to my proposed hours etc.

You also kindly provided me with the name of the appropriate superannuation contact in your organisation.

I will await receipt of the appropriate documentation.

Thanking you for your assistance

Yours sincerely

Code A

A.C.Knapman

4-4

5 June