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Discontinued  
- Actions transferred  
to Farms.  
RAY  
26/4

M.C. Number \_\_\_\_\_

M.C.I.T.

### Small Incident Record Book

Case Class Allegation of Unlawful Killing - Gladys Richards  
Date Commenced 18<sup>th</sup> August 1999

A/c

# Code A

MCIT1 8/97



M.C. Number \_\_\_\_\_

# M.C.I.T.

## Small Incident Record Book

Case Class Allegation of Unlawful Killing - Gladys Richards

Date Commenced 18<sup>th</sup> August 1999

N/c/E

**Code A**

MCIT1 8/97

### State of Actions

01	02	03	04	05	06	07	08	09	10
11	12	13	14	15	16	17	18	19	20
21	22	23	24	25	26	27	28	29	30
31	32	33	34	35	36	37	38	39	40
41	42	43	44	45	46	47	48	49	50

**A                    B                    C                    D                    E                    F                    G**
**State of Actions Code**

HP	50	50	50	50	50	50	<del>50</del>	<p style="text-align: right; margin: 0;"><b>Key to Examples</b></p> <p>A = Action 50 for allocation 'High Priority'</p> <p>C = Action allocated</p> <p>E = Action referred (not to be issued at present)</p> <p>B = Action for allocation</p> <p>D = Action allocated pending a result</p> <p>F = Action to Office Manager</p> <p style="text-align: center;">G = Filed</p>
	F	F	<del>A</del>	<del>P</del>	<del>R</del>	OM <del>A</del>	<del>OM</del> <del>P</del>	

Useful Information, names, telephone number etc.

Brief description of Case

Allegation of Unlawful Killing - Gladys Richards

Gladys Richards **Code A** died whilst receiving treatment at the Gosport War Memorial Hospital on the 19/8/99. The deceased's daughters have alleged that she was unlawfully killed by virtue of the treatment she received - euthanasia or neglect. The division examined the case and concluded in conjunction with the CPS, that - with the evidence supplied - there was insufficient to justify proceedings. A complaint ensued (Mrs Mackenzie, Sgt. Woodhead dealing as I.O. Following a review by Det. Supt. Longman - DCI Burt appointed to re-investigate.



### Index of Register of Actions

<b>E</b>	Action No.	<b>G</b>	Action No.
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<b>F</b>	Action No.	<b>H</b>	Action No.
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### Index of Register of Actions

<b>X</b>	Action No.	<b>Z</b>	Action No.
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-----	Action No.	-----	Action No.
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**Index of Register of Actions**

<b>1</b>	Action No.	<b>6</b>	Action No.
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<b>2</b>	Action No.	<b>7</b>	Action No.
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<b>3</b>	Action No.	<b>8</b>	Action No.
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<b>4</b>	Action No.	<b>9</b>	Action No.
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<b>5</b>	Action No.	<b>0</b>	Action No.
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# Actions and Results

With Cross References

Action No.	Summary of Action	Officer allocated	Date
1	Obtain task briefing from Det Supt Hongman - see Policy No. 01/04.	ACE BURT	18/ 8/ 99
2	Commence Policy Book	ACE BURT	18/ 8/ 99
3	Meet Supt Lockwood - I.O. (Complaint) and discuss common issues - see Policy No. 05.	ACE BURT	29/ 9/ 99
4	Confirm meeting with Supt Lockwood and advise Acs ARMSTRONG - also Det Supts HONGMAN/WATTS - see Policy No. 06.	ACE BURT	7/ 10/ 99

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.
18/ 8/ 99	Briefing obtained - case papers received.	—	—	1	—
10/ 8/ 99	Policy Book commenced.	—	—	2	—
29/ 9/ 99	Meeting held (MTQ) 29/9/99. Common issues discussed - undertaking to share information given - where/when appropriate for ethical investigation	—	—	—	—
7/ 10/ 99	E-Mail sent 7/10/99.	—	—	3	—



Action No.	Summary of Action	Officer allocated	Date
5	Write to Mr. Millett <sup>(CAHCT)</sup> advise him re investigation and seek advice re obtaining medical notes. See Policy No. 07.	N/c/E Burt	8/10/99
6	Write to Mrs MacKenzie advising her of my role and seeking an appointment. See Policy No. 08.	N/c/E Burt	8/10/99
7	Contact N/E MORGM. Advise her of my role and establish the position regarding 'will' issues. See Policy No 09.	N/c/E Burt	8/10/99
8	Advise Div Cdr re my role and provide an up-date re investigation. See Policy No. 10.	N/c/E Burt	7/10/99

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.
8/ 10 /99	letter prepared and sent - 1st class mail. Conferred with Mrs Humphries 'Q' Manager - Appt made - 1400 - 27/10/99 - ST.3AMISS.	-	-	4	-
8/ 10 /99	letter prepared and sent - 1st class mail. Mrs Mackenzie has agreed to see Alce Burt at her H/A on wed 17/11/99 at 1100hrs. Mrs Kelly will write to confirm.	-	-	5	-
8/ 10 /99	'E' mail sent - reply received.	-	-	6	-
7/ 10 /99	'E' mail sent - acknowledged.	-	-	7	-

Action No.	Summary of Action	Officer allocated	Date
9	Make contact with Mrs WACT (Sister of Mrs Mackenzie) - statement to be obtained - incorporate / produce notes - <small>- incl' how created.</small>	N/c/E Burt	10/ 10/ 99
10	Obtain statement from Mrs Mackenzie - producing any material on file provided.	N/c/E Burt	10/ 10/ 99
11	Obtain medical notes re. Gladys RICHARDS	N/c/E Burt	10/ 10/ 99
12	Contact NCF and enquire re. contacts for relevant issues - medical treatment / opinion / euthanasia cases.	N/c/E Burt	10/ 10/ 99

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.
11/10/99	<p>T/Phone message left (answer phone) on 11/10/99.</p> <p>Arrangement made for home visit after 3PM on 18/10/99.</p> <p>Change from appt made with Margaret (LZF) for Mrs WATT's convenience and ease - 1400<sup>21</sup>/10.</p>				
	<p>Appt made - Mrs Humphreys - 27/10 - Separate approach - WATT Hospital - phone call 19/10.</p>				
11/10/99	<p>Mrs Peter MCGANN (NCF) - possible contacts:-</p> <p>Peter SUFFY <span style="border: 1px solid black; padding: 2px;">Code A</span></p> <p>Dr Ian WALKER (Leic) <span style="border: 1px solid black; padding: 2px;">Code A</span></p> <p>Prof Brian HILLESLEY <span style="border: 1px solid black; padding: 2px;">Code A</span> <span style="border: 1px solid black; padding: 2px;">Code A</span></p> <p>Dr E PHILLIPS (W/MIAS) <span style="border: 1px solid black; padding: 2px;">Code A</span></p> <p>Prof Alan ATKINSON <span style="border: 1px solid black; padding: 2px;">Code A</span></p> <p>Dr Andrew SAYWOOD <span style="border: 1px solid black; padding: 2px;">Code A</span></p> <p>Supt Dore COOKIE (Surrey) (Chertsey Hosp)</p> <p>M/supt Dobson <span style="border: 1px solid black; padding: 2px;">Code A</span></p>				

Action No.	Summary of Action	Officer allocated	Date
13	Advise H.M. CORONER re my role and enquire re any information papers held.	N/c/E Burt	10/ 10/ 99
14	Ascertain where the death was registered and T1/Ts from Registrar - obtain copy of Certificate (- Note (1st) Complaint Statement)	N/c/E Burt	10/ 10/ 99
15	Arrange for Mrs Mack's notes to be typed (w/A docs) - Appendices 'A' and 'B'.	N/c/E Burt	10/ 10/ 99
16	Interview Mr BARTON - G.W.M. Hospital - PENN.	N/c/E Burt	10/ 10/ 99

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.
11/ 10 /99	0820 11/10/99 conferred with Mr. THOMAS - briefed re circumstances - HMC has no other paperwork other than form on file.				
	Passed for typing 11/10/99 - prepared for use in connection with				

Action No.	Summary of Action	Officer allocated	Date
17	Arrange for Mrs Mackenzie's letter of 5/2/99 to be typed (with doc).	N/c/E Burt	10/ 10/ 99
18	When notes have been procured an ' <u>independent</u> ' view should be sought as regards treatment given - possibly after <sup>initial</sup> <del>Dr Barrow's</del> interview.	N/c/E Burt	10/ 10/ 99
19	Research offence re issue of <del>death</del> death certificate - who is liable? - limitation on proceedings?	N/c/E Burt	10/ 10/ 99
	/		

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.

~~DISCONTINUING TRANS TO ACTION  
FORM SYSTEM~~

**Code A**  
DETECTIVE CHIEF INSPECTOR



Action No.	Summary of Action	Officer allocated	Date
	<p>1. Review the current status of the project and identify any risks or issues that need to be addressed.</p> <p>2. Develop a detailed project plan, including a timeline, budget, and resource allocation.</p> <p>3. Communicate the project plan to all stakeholders and ensure they understand their roles and responsibilities.</p> <p>4. Monitor the progress of the project regularly and report any deviations from the plan.</p> <p>5. Adjust the project plan as needed to ensure the project is completed on time and within budget.</p>		

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.

<b>Action No.</b>	<b>Summary of Action</b>	<b>Officer allocated</b>	<b>Date</b>

Date in	Action Result	X /ref	St. No.	Doc. No.	Rep. No.

Action No.	Summary of Action	Officer allocated	Date

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.

Action No.	Summary of Action	Officer allocated	Date

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.



<b>Action No.</b>	<b>Summary of Action</b>	<b>Officer allocated</b>	<b>Date</b>

<b>Date in</b>	<b>Action Result</b>	<b>X/ref</b>	<b>St. No.</b>	<b>Doc. No.</b>	<b>Rep. No.</b>

Action No.	Summary of Action	Officer allocated	Date

<b>Date in</b>	<b>Action Result</b>	<b>X/ref</b>	<b>St. No.</b>	<b>Doc. No.</b>	<b>Rep. No.</b>

<b>Action No.</b>	<b>Summary of Action</b>	<b>Officer allocated</b>	<b>Date</b>

Date in	Action Result	X/ref	St. No.	Doc. No.	Rep. No.

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<b>Date in</b>	<b>Action Result</b>	<b>X/ref</b>	<b>St. No.</b>	<b>Doc. No.</b>	<b>Rep. No.</b>

**Statement Master Number Form**

Number	Name	Date and Birthplace	Sex	Height	CRO No.
01					
02					
03					
04					
05					
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07					
08					
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25					

**Statement Master Number Form**

Number	Name	Date and Birthplace	Sex	Height	CRO No.
26					
27					
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29					
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49					
50					

### Statement Master Number Form

Number	Name	Date and Birthplace	Sex	Height	CRO No.
51					
52					
53					
54					
55					
56					
57					
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59					
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75					

**Statement Master Number Form**

Number	Name	Date and Birthplace	Sex	Height	CRO No.
76					
77					
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100					

























## State of Actions

51	52	53	54	55	56	57	58	59	60
61	62	63	64	65	66	67	68	69	70
71	72	73	74	75	76	77	78	79	80
81	82	83	84	85	86	87	88	89	90
91	92	93	94	95	96	97	98	99	100

**A                      B                      C                      D                      E                      F                      G**
**State of Actions Code**

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	F	F	<del>A</del>	<del>P</del>	<del>R</del>	OM <del>A</del>	<del>OM <del>A</del></del>	