

Justina Jeffs - Clinical Effectiveness Manager

From: Diane Wilson - Operational Director
Sent: 24 March 2004 08:52
To: Justina Jeffs - Clinical Effectiveness Manager
Subject: FW: CHI

Justina this is the response to the question I had to follow up on - Diane

-----Original Message-----

From: Rosemary Salmond - OT District Advisor
Sent: 23 March 2004 14:12
To: Diane Wilson - Operational Director
Subject: FW: CHI

-----Original Message-----

From: Sue Hutchings - Senior Nurse Co-ordinator
Sent: 23 March 2004 13:12
To: Rosemary Salmond - OT District Advisor
Subject: RE: CHI

Rosemary, at SCH all new staff(qualified) are supervised for the first 2-4 wks on drug rounds followed by a formal assement, if sucessful they are allowed to complete drug round on their own. All qualified staff have a re -assement every 2 years unless there is a performance issue in which case the re assement would be immediate.All new night staff spend a minium of 2wks, often 4 wks. on days as part of their induction & follow same procedure as above . Sue.

-----Original Message-----

From: Rosemary Salmond - OT District Advisor
Sent: 23 March 2004 10:52
To: Toni Scammell - Senior Nurse Coordinator; Sue Hutchings - Senior Nurse Co-ordinator
Cc: Janet Peach - Service Manager
Subject: FW: CHI

Can you confirm the info below please. Thanks Rosemary

-----Original Message-----

From: Diane Wilson - Operational Director
Sent: 22 March 2004 16:46
To: Rosemary Salmond - OT District Advisor
Subject: CHI

Rosemary - one of the questions from ChI I have been asked to feed back on is have the new procedures regarding ward induction and drug assessments been applied across both community hospitals in the Trust - I need to respond by Thursday - please could you help - thanks - Diane