

Prescribing and medicines management		
2d.1	PCT report on prescribing and medicines management for the last financial year	E
2d.2	PCT strategy/workplan for prescribing and medicines management for the current financial year	E
2d.3	Latest PCT report on monitoring prescribing (eg expenditure and prescribing indicators) showing trends over time	E
3.1	PCT report on patient and public involvement for the last financial year	E
3.2	PCT strategy/workplan for patient and public involvement for the current financial year. N.B. This should be in accordance with Section 11 of the Health and Social Care Act (2001)	E
3.3	A copy of the PCT's baseline assessment. N.B. This should be in accordance with Section 11 of the Health and Social Care Act (2001)	E
3.4	Summary details of any PCT patient/public user surveys in the last 12 months	E
3.5	Community health council reports relating to the PCT in the last 12 months	P
3.6	Copies of the any PCT public consultation documents in the last 12 months	E
5.8	PCT policies for dealing with incidents about child abuse or vulnerable adults	E

	First annual Public Health Report to be published March/April 2004. Public Health Information Analyst(0.5WTE) appointed February 2003. Core public health data base established in year to support development of Public Health Report
Noreen Kickham/Kathryn Rowles	Medicine's Management Report 2002/3 Ref 2d.1
	Director of Public Health assumed accountability for Medicine's Management and GP prescribing in June 2003. Review and development of the function in hand.
Noreen Kickham/Kathryn Rowles	Medicine's Management Strategy currently being developed. Based on an assessment against NatPACT competencies.
	Work programmes of the Pharmaceutical Adviser and Prescribing Adviser for 2003/4 attached. Ref 2d.2a and ref 2d.2b
Noreen Kickham/Kathryn Rowles	Paper on primary care prescribing submitted January 2004. Ref 2d.3, 2d.3a, 2d.3b
	Summary of position GP practice spend for November 2003 presented to GP Group - Ref 2d.3c and Paper version of financial spread sheet
Noreen Kickham/Kathryn Rowles	PPI Strategic Framework approved by Board (January 2002). Ref 3.1&3.2. PPI manager appointed August 2003.
Noreen Kickham/Kathryn Rowles	PPI Action Plan for 2003/4 Ref 3.2a
	Progress report against PPI Action Plan Ref 3.2b
Noreen Kickham/Kathryn Rowles	Baseline assessment template Ref 3.3
Noreen Kickham/Kathryn Rowles	Report and Action Plan in reponse to Fareham & Gosport national patient survey undertaken May-June 2003 by MORI Ref 3.4 and 3.4a
	MORI survey on access underway February 2004 to support local service redesign across Farham & Gosport
Noreen Kickham/Kathryn Rowles	CHC report April 2002 - November 2003 Ref 3.5
	CHC report on communications between patients and relatives/staff at Gosport War Memorial Hospital - Ref 3.5a
Noreen Kickham/Kathryn Rowles	Progress reports (June 2003) on public/staff and stakeholder involvement as part of Hampshire/LOW HealthFit. Summary of key themes emerging from consultation for older people, children and maternity services. Ref 3.6, 3.6a, 3.6b, 3.6c
	LIFT Rowner Centre consultation Ref 3.6d
Noreen Kickham/Kathryn Rowles	Child Protection Policy and district framework Ref 5.8 and Ref 5.8a
	Draft policy on vulnerable adults Ref 5.8b

Outstanding P version of spread sheet Nov 2003 Prescribing spend.