

Email Message

From: [Code A] EX:/O=UKCC/OU=UKCC PORTLAND
 PLACE/CN=RECIPIENTS/CN=[Code A]
To: Davies, Hilary (HPCT) SMTP:Hilary.Davies; [Code A]
Cc:
Sent: 03/11/2009 at 16:12
Received: 03/11/2009 at 16:12
Subject: Meeting NMC and HCHC

Good afternoon, Hilary

Following our email exchange last month, [Code A] and I are available to meet between 16 - 30 November, with the exception of 18, 20 and 27 November 2009.

Thank you for your assistance arranging this and I look forward to hearing from you.

Kind regards

Code A

From: Davies, Hilary (HPCT) [mailto:Hilary.Davies] [Code A]
Sent: 13 October 2009 13:55
To: [Code A]
Subject: TRIM: RE: TRIM: Meeting: 14 October 2009, 15:00 hrs - advance correspondence

Dear [Code A], thank you for your e mail and letter which I have now received. As per our telephone conversation we agreed to postponed tomorrow's meeting and re-arrange a date during November.

Hope you have a good holiday.

Hilary

Hilary Davies
 PA to Katrina Percy, Chief Executive (Designate) and Mike Petter, Chairman/Business
 Administration Office Manager
 Hampshire Community Health Care (part of HPCT)
 Tatchbury Mount
 8 Sterne Road
 Calmore
 SOUTHAMPTON SO40 2RZ
 Telephone: [Code A]
 Please note new email address: hilary.davies [Code A]

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From: **Code A** **Code A**
Sent: 13 October 2009 13:44
To: Davies, Hilary (HPCT)
Subject: FW: TRIM: Meeting: 14 October 2009, 15:00 hrs - advance correspondence

From: **Code A**
Sent: 13 October 2009 10:55
To: 'Hilary.Davies'; **Code A**
Cc: **Code A**
Subject: TRIM: Meeting: 14 October 2009, 15:00 hrs - advance correspondence

Good morning, Ms Davies

I have returned from a period of unexpected absence this morning and received your message and email.

I attach a copy of the letter sent to you last week. Clearly this was incorrectly addressed and you did not receive it.

While we are happy to meet tomorrow, it may be that the Trust would prefer to postpone the meeting until next month.

I will contact you this morning to discuss this further.

Kind regards

Code A

From: **Code A**
Sent: 07 October 2009 15:19
To: 'hilary.davies'; **Code A**
Cc: **Code A**
Subject: TRIM: Meeting: 14 October 2009, 15:00 hrs - advance correspondence

Good afternoon, Ms Davies

Thank you for speaking to me last week. In advance of our meeting with members of the Trust staff, please find attached correspondence.

I would be grateful if you could pass this on to Katrina Percy. I am happy to answer any questions arising from this letter before next Wednesday.

Kind regards

Code A

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