

Gosport War Memorial Hospital Inquests Stakeholder Steering Group

Monday 2nd March 2009, 11.00 a.m. to 12.30 pm
Board Room A, First Floor, Omega House
112 Southampton Road, Easleight, Hants PO50 5PB

AGENDA

Item		
1	Apologies: Patricia Radway, Sue Harriman, Toni Scammell, Benita Playfoot, Sara Tiller. Stuart Knowles and Kiran Bhogal to join meeting via telephone for legal update after main meeting concluded.	
2	To agree the Action Notes of the meeting held on 5th January and circulated earlier	
3	Matters arising	
4	<p>Progress by sub-groups: Communications :</p> <ul style="list-style-type: none"> • Update on preparation of packs of information for different groups of staff/media • Strategic plan for attendance at inquest by representatives of NHS • Update on preparation of manual to help organisations through the inquest period. <p>Update on documents circulated for comment:</p> <ul style="list-style-type: none"> • LH Statement • Storyboard 	ST/ Trimedia
5	Feedback on Actions	RS
5.1	CHI action plans – outcome shared	RS
5.2	Strategic aims of group – amended draft attached with agenda for discussion and approval.	KB
5.3	Feedback from pre-inquest review with coroner.	
6	Any other business	
7	Date of next meeting: to be discussed.	

Distribution overleaf

Distribution list:

Portsmouth City Teaching PCT

Ben Smith (BS), Susanna Long (SL), Justina Jeffs (JJ)

Portsmouth Hospitals NHS Trust

Peter Mellor (PM), Patricia Radway (PR), Sue Skye (SS), Allison Stratford (AS), Martin Neil (MN),
Emma Topping (ET) Lesley Humphrey (LH, formerly PHT staff)

Hampshire Partnership NHS Trust

Pat Shirley (PS), Catherine Watson (CW)

Hampshire PCT

Richard Samuel (Chairman) (RS), Sara Tiller (ST), Elaine Williams (EW), Mary Deeks (MD)
David Johnson (DJ) Sue Harriman (SH) Elizabeth Emms (EE) Caroline Searle (CS) Julie Dean (JD)
Toni Scammell (TS)

South Central Strategic Health Authority

Benita Playfoot (BP), [Graham Grove (GG) for info]

Legal Representatives

Kiran Bhogal (KB), Jill Morgan (JM) Stuart Knowles (SK)

RCN Representative

Betty Woodland (BW)

RCN Legal Representative

Chris Green (CG)