

PRESCRIPTION CHART

Hospital and Ward SMH Ext2		 <p style="font-size: 0.8em; margin: 0;">PORTSMOUTH HOSPITALS NHS TRUST <small>Queen Alexandra & St Mary's Hospitals</small></p>	<div style="border: 1px dashed black; padding: 10px; display: inline-block; font-size: 1.5em; font-weight: bold;">Code A</div> <div style="border: 1px dashed black; padding: 5px; display: inline-block; margin-left: 100px; font-size: 0.8em;">Code A</div>
Admission Date			
Consultant	1 SGC 2		
Pharmacy Cost Centre			

Chart number: _____ No. of charts in use: _____

Additional Charts

Tick boxes when charts are in use	
Intravenous therapy	<input type="checkbox"/>
Fluid balance	<input type="checkbox"/>
Dressings	<input type="checkbox"/>
	<input type="checkbox"/>

Drug allergies & sensitivities and type of reaction (e.g. rash)	
Height (cm)	Actual weight (kg)
Surface area (m ²)	Ideal body weight (kg)

ONCE ONLY DRUGS

DATE	TIME	DRUG	DOSE	ROUTE	SIGNATURE	GIVEN BY	Pharmacy use

Doctors - PLEASE READ

1. Use approved names, write legibly and avoid abbreviations
2. Use metric doses, for less than 1mg use micrograms
3. Specify **TIMES** of **ADMINISTRATION** according to local drug rounds, using 24 hour clock
4. **SIGN** and **DATE** all prescriptions
5. Specify course length where appropriate
6. If a dose is to be omitted write a "X" in the box
7. Prescriptions **should not be altered** once written.
A new prescription should be written for changes of dose etc.
Cross off the old prescription clearly, sign and date this.
8. When a section of this chart is filled, the prescription chart should be cancelled and **CURRENT TREATMENT** (with the original start dates) rewritten on a **NEW** chart

Nurses - PLEASE READ

1. Initial all doses given
2. If a drug is not administered write in the appropriate code number
3. Ensure the number of charts in current use is always written in the space above
4. Drug chart must be completed even if patient is self-medicating
5. **Medicines administered at Nurses' discretion** See specific Directorate policies