

**West Caroline**

**From:** West Caroline  
**Sent:** 18 January 2009 16:48  
**To:** Watson Catherine  
**Subject:** URGENT: GWMHCISG - Meeting on Monday 5 January 2009 - Operational Policy at point 2.2 VERY URGENT

**Importance:** High

Catherine

Just to let you know I haven't heard back from Martin Le Good regarding this email below which I copied you in to. I know Pat came to see you the other day, is it OK if I leave this with you to finalise as not sure whether anything Pat said will impact on this.

Many thanks

Caroline

Caroline West | Interim Directorate Business Manager | Information & Performance  
 Directorate Hampshire Partnership NHS Trust | Maples Building | Calmore | Southampton  
 SO40 2RZ

Tel: 023 8087 4101 | Fax: 023 8087 4380

e-mail: Code A

-----Original Message-----

**From:** West Caroline  
**Sent:** 12 January 2009 13:40  
**To:** Le Good Martin  
**Cc:** Shirley Pat; Watson Catherine; Nicholson Valerie - Secretary  
**Subject:** URGENT: GWMHCISG - Meeting on Monday 5 January 2009 - Operational Policy at point 2.2 VERY URGENT  
**Importance:** High

HI Martin

Catherine is now back from sick leave, she has taken a look at your response with regard to Pat's question, and Pat has asked me to put into a form of words. However, please could you give us a form of words that we can send back to Eileen Spiller in response to the query so it doesn't sound ambiguous, I don't want to play with the answer and then get interpretation wrong.

Many thanks

Many thanks

Caroline

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-----Original Message-----

**From:** Shirley Pat  
**Sent:** 09 January 2009 18:22  
**To:** West Caroline  
**Subject:** FW: GWMHCISG - Meeting on Monday 5 January 2009 - Operational Policy at point 2.2 VERY URGENT

Hi

Can you look at martin's comments and find some sound words out of these to send off do you think.

Many thanks Pat

Pat Shirley  
 Director of Nursing and Governance  
 Hampshire Partnership NHS Trust  
 Maples Building  
 Horseshoe Drive  
 Tatchbury Mount  
 Calmore  
 Southampton  
 SO40 2RZ  
 Tel: 023 8087 4307

Code A

Join us and make a difference! We are now recruiting members to our Foundation Trust. Reply to this e-mail so that I can personally enrol you as a member of Hampshire Partnership Foundation Trust. Membership means you have a real say in how our learning disability and mental health services are provided. I look forward to your reply.

----- Original Message -----

From: Le Good Martin  
 To: Shirley Pat  
 Cc: West Caroline  
 Sent: Thu Jan 08 13:46:15 2009  
 Subject: Re: GWMHCISSG - Meeting on Monday 5 January 2009 - Operational Policy at point 2.2 VERY URGENT

Pat sorry just picked it up been in dmt..

The ooh service is part off a pct contract for ooh service it is not well specified and we are currently working through all this because this part of the transfer to hpt was not done well. I view it as an add on and would prefer if all our on call was covered by psych on call.  
 Summervale there are seperate arrangements!

Regards

Martin

----- Original Message -----

From: Shirley Pat <Code A>  
 To: Le Good Martin - Locality Manager  
 Sent: Thu Jan 08 09:40:30 2009  
 Subject: FW: GWMHCISSG - Meeting on Monday 5 January 2009 - Operational Policy at point 2.2 VERY URGENT

Hi martin

Forgot to copy you in see below - can this be answered urgently

Many thanks Pat

Pat Shirley  
 Director of Nursing and Governance  
 Hampshire Partnership NHS Trust  
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 Horseshoe Drive

Tatchbury Mount

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Southampton

SO40 2RZ

Tel: 023 8087 4307

Code A

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I look forward to your reply.

From: Shirley Pat

Sent: 07 January 2009 17:34

To: West Caroline; Clapper Andy

Subject: RE: GWMHCISSG - Meeting on Monday 5 January 2009 - Operational Policy at point 2.2

Hi Caroline/Martin

We have had a request to provide a bit more information in one area which I think Martin you can cover. It relates to the OOH arrangements in relation to physical health problems. How is this accessed and how are these arrangements formalised - is it in any contract. Can you let me know as soon as possible so we can respond and the hopefully put this work to bed!!

Many thanks Pat

at Shirley

Director of Nursing and Governance

Hampshire Partnership NHS Trust

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From: West Caroline  
Sent: 07 January 2009 11:55  
To: Deeks, Mary  
Cc: Watson Catherine; Shirley Pat; Clapper Andy  
Subject: FW: GWMHCISSG - Meeting on Monday 5 January 2009 - Operational Policy at point 2.2

Hi Mary

Please find attached Inpatient Operational Policy for Daedalus Ward, the Dryad Ward policy is the same.

Many thanks

Caroline

Caroline West | Interim Directorate Business Manager | Information & Performance Directorate

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From: West Caroline  
Sent: 07 January 2009 10:14  
To: Deeks, Mary  
Cc: Watson Catherine; Shirley Pat; Clapper Andy  
Subject: RE: GWMHCISSG - Meeting on Monday 5 January 2009

Hi Mary

As discussed yesterday, please find attached electronic version of the hard copy documents delivered yesterday.

'I am waiting for the Operational Policy documents to arrive this morning as mentioned to you, but thought you should have the attached in advance.

It was good to meet you, all the best for today.

Kind regards,

Caroline

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Code A

From: Deeks, Mary  
Sent: 05 January 2009 14:20  
To: West Caroline  
Subject: RE: GWMHCISG - Meeting on Monday 5 January 2009

Hi Caroline

Thank you very much for this I think it was Sue Skye who gave Catherine's apologies at the meeting, but thank you for this as well.

The major thing I would like to draw your attention to as an urgent action is that we need from you a hard copy of the evidence supporting your CHI document. I don't know if you know anything about it, but I attach a copy of the document, which is derived from a CHI report into Gosport War Memorial Hospital published in 2002. The aim is for all the organisations using the hospital premises to demonstrate that they have taken the recommendations on board and addressed them.

On 7th January, ie day after tomorrow, Eileen Spiller is coming to Omega House to review the evidence to support the CHI document. The suggested evidence is in orange in the attached document.

If there is a problem in getting the evidence to us in Omega House I have to go to Tatchbury to see Occupational Health, and could pop in and pick it up, but time is ~~getting very short now and I would need to know today that I was doing it tomorrow.~~ I have been preparing the Hampshire PCT document and have found an awful lot of the evidence available on the website, so if HPT have the same system it may not take very long to print off a copy and file it.

I look forward to hearing from you whether I can help by collecting this from you.  
Thanks very much for contacting me.

Regards

Mary Deeks

Project Officer (GWMH)

Hampshire Primary Care Trust

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From: West, Caroline (HantsPT-SW)  
Sent: 05 January 2009 09:15  
To: Deeks, Mary  
Cc: Watson, Catherine (HantsPT-SW); Shirley, Pat (HantsPT-SW)  
Subject: GWMHCISSG - Meeting on Monday 5 January 2009  
Importance: High

Hi Mary

Catherine Watson is unable to make the meeting today as she is off sick.

We would be grateful if you could advise us of any actions or action plan updates following today's meeting or anything else you think we should be aware of in advance of a copy of the minutes.

Many thanks and kind regards,

Caroline

Caroline West | Interim Directorate Business Manager | Information & Performance Directorate

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