



LMT/9/08

FAREHAM & GOSPORT LOCALITY MANAGEMENT TEAM MEETING**AGENDA**

For the meeting to be held on **Tuesday 2 December 2008**
 Chapel of Rest Meeting Room, GWMH 10am to 1.00pm

No	Time	Item		
1	10.00	Apologies		
2	10.05	Minutes of the Last Meeting	 F:\Martin Le Good\ Minutes LMT Novemb	
3	10.10	Liaison Update		BC
4	10.30	Table of Actions/Matters Arising 8/3 Local Surgery for complaints 8/4a Silver Song Club – Feedback 8/4b Staff Competencies – Feedback from audit 8/4d 7-Day Follow Up - Local Procedures 8/4f HPT Uniform – feedback 8/4g Audit on SS Referrals 8/4h Nurse Consultant Volunteer – Programme 8/4i LMT Development Day – Suggestions 8/4q Memory Matters Day – Meon Valley 8/4r User/Carer Leaflet – feedback 8/4u Patient Surveys – Are they actioned 8/4b WRAP – details 8/8 Drug Omissions Audit & Action Plan 8/12 Alzheimer's Café – feedback 8/14 ii Summary of PEAT Assessment 8/16 Staff Survey – report on findings		AM/JS AM SG/AC JS/SG SG BC JS ALL DD VMD SG JS AC DD AM JS/RC
5	10.45	Team Brief		
6	10.50	Feedback from meetings <ul style="list-style-type: none"> • DMT • DSB 		MLG RL
	11.10	BREAK		

7	11.20	Financial Update/Foundation Trust		MLG
8	11.25	Risk, Health and Safety		MLG
9	11.35	Clinical Governance/Quality		JT
10	11.50	Appraisal/ <u>Supervision</u> /Training		MLG/ALL
11	11.55	Users/Carers		JT
12	12.05	Memory Clinic Update		JS
13	12.15	Dryad Development Group update/Productive Ward		RL
14	12.20	a) MCAPP Results b) F/ G Pharmacy Report		AC
15	12.35	Dignity		MLG
16	12.40	GP Link Worker		JS
17	12.50	Day Hospital Development Group		JS
18	1.00	Next meeting 10am – 1.00 6 January 2009 Chapel Meeting Room GWMH		

				
--	--	--	--	--